

From: [REDACTED]
Cc: [REDACTED]
Subject: FW: February 1st Training: Notice of Placement in a Restrictive Setting
Attachments: [FORM Notice of Placement in a Restrictive Setting 02-05-2018.pdf](#)

-----Original Appointment-----
From: [REDACTED]
Sent: Monday, January 29, 2018 3:27 PM
To: [REDACTED]
ORRCCSubs@GDIT.com
Cc: [REDACTED]
Subject: FW: February 1st Training: Notice of Placement in a Restrictive Setting
When: Thursday, February 01, 2018 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Switzer Room 4603; Call in: [REDACTED] PC: [REDACTED]

-----Original Appointment-----
From: [REDACTED]
Sent: Monday, January 29, 2018 3:22 PM
To: [REDACTED]
Subject: February 1st Training: Notice of Placement in a Restrictive Setting
When: Thursday, February 01, 2018 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Switzer Room 4603; Call in: [REDACTED] PC: [REDACTED]

February 1st Training: Notice of Placement in a Restrictive Setting

Switzer Room 4603

Call in: [REDACTED]
Pass Code: [REDACTED]

On February 5, 2018, the Division of Policy and Procedures (DPP) will introduce a new form to replace the Notification of Placement in a Secure or Staff-Secure Care Provider Facility. The new form, Notice of Placement in a Restrictive Setting, includes the following updates: RTC placements are identified as a restrictive placement setting, as reflected in the ORR Policy Guide. The factors used to determine the placement type are updated to include the current placement policy for secure and staff-secure facilities as updated in June 2017. The form includes a section where a Case Manager or Clinician provides the UAC with a summary of the placement decision. The form is reissued to the UAC after every 30 day secure/staff-secure/RTC case review to provide justification and notice to the child for the reasons of their continued placement in a restrictive setting. The UAC receiving the form (in secure or RTC facilities only) is provided notice that they may appeal a placement decision to the ORR Director after a 30 day case review. DPP is conducting a training on use of the new form and answer any questions UAC program staff have regarding implementation on Thursday, February 1st at 2:00pm EST. FFS, CFS, Case Coordinators, Project Officers of effected facilities (secure, staff-secure and RTCs) and Project Officer Monitors are strongly encouraged to attend. All other UAC Program staff are welcome to attend.

DPP will conduct another separate training with secure, staff-secure and RTC program care provider staff next week on use of the form.